



DIPLOMA DipFA PREPARATION SUPPORT DAYS DESIGNED TO SUPPORT YOUR REVISION PROGRAMME

As part of Bankhall's, Prepare for 2013 support package, we are delighted to announce a new programme of support days for those Advisers wishing to undertake the *ifs* School of Finance Diploma DipFA.

The supports days have been devised in readiness for members who have already registered for the April 2010 intake to sit the DipFa January 2011 exam.

DESCRIPTION & OVERVIEW

Course Work Preparation Workshop - The aim of the 'Course Work Preparation Workshop' is to assist you in your programme of study and guide you on learning and preparing for the course work assignment. It will also inform you of the format, the range and level of technical knowledge you are expected to have and how it should be applied

Exam Technique and Preparation Workshop - The 'Exam Technique and Preparation Workshop' will cover how you can present your analysis and evaluation of a fact find; demonstrate your technical knowledge relevant to the "client circumstances", and how to make appropriate recommendations using a clear communication style

To help you to understand what the examiner is looking for the workshop is interspersed with exam techniques and past examination questions

COURSE OBJECTIVES

To improve techniques - to help maximise marks and increase your chances of success

To increase your knowledge - key elements of the DipFA syllabus will be covered

To provide value - to ensure you gain the most from your investment of time and money

PRE REQUISITE KNOWLEDGE & DELEGATE PREPARATION

To ensure you are in the best possible position to gain the DipFA qualification you should have obtained and read the reference material that is produced, to specifically support the required syllabus, which can be obtained from *ifs*. We recommend that you revise key areas of the syllabus before attending the workshop.

Bankhall members can obtain a discount on DipFA material from the *ifs*.
For more information please email trainingteam@bankhall.co.uk.

DATES & REGIONS

LOCATION	COURSE WORK PREPARATION	EXAM TECHNIQUE & PREPARATION
London	16th September 2010	4th January 2011
Huddersfield	17th September 2010	5th January 2011

COURSE TIMINGS

Registration will be **9.15am**. The course will commence at **9.30am** promptly on each day and will close at **4.30pm**. Lunch & refreshments will be provided.

COURSE FEES

	BANKHALL MEMBERS	NON BANKHALL MEMBERS
Course Work & Exam Preparation Days (package)	£175 + VAT	£250 + VAT
Course Work Preparation Day	£ 125 + VAT	£150 + VAT
Exam Preparation Day	£ 125 + VAT	£150 + VAT

Please note: This fee **does not** include any accommodation or travel costs incurred.

All course fees must be received at Bankhall at time of booking and will be subject to Bankhall's cancellation policy. Please refer to Bankhall's cancellation policy should you wish to cancel or defer your attendance on this course.

Preferred payment method will be by direct debit.

Please email trainingteam@bankhall.co.uk if you wish to pay by an alternative method.

BOOKING PROCEDURES

Courses can be booked via 'My Diary' on Bankhall Online. Click on the course you wish to attend from the Event & Training Diary and press **CONFIRM** when prompted.

Please be aware that delegates **must use their own individual passwords and ID** on Bankhall Online when making the booking. If you wish to register as a new user for Bankhall Online visit www.bankhall.co.uk and click on the Bankhall Online log in button.

Bankhall reserves the right to cancel this workshop due to insufficient numbers registering their intention to attend.

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